



## Hoxne Parent & Teacher Association

### St Edmund's Primary School & Nursery, Hoxne

#### **Meeting held on Wednesday 28<sup>th</sup> February 2024 at 3.15pm**

##### **Attendees:**

Jemma Thompson (Chair),  
Charlotte Amps (Treasurer)  
Layla Pettit, Lucy Baldwin, Kristy Wills and Sheri Frearson (Parent attendees)

##### **Apologies:**

Marine Ferrachat (Secretary)  
Simon Lea (School Representative)

##### **Minutes:**

The Bingo event with Mr Lea was well attended and the Pavilion was full. We made a profit of £185.

The next event to take place is the Easter hunt. This was successful last year and similar activities will be done this year. We plan to have a hunt around the playing field with a prize and the chance to win the golden ticket and a bigger prize. There will be refreshments and stalls available. We have had a £40 anonymous donation towards the cost of prizes.

The HPTA insurance is due around easter and last year this was £105 so the funds will be put aside for cover this year.

Hoxne village are holding a MAYFEST celebration and have asked if the PTA would like to participate. It is a 10hour event and the HPTA will appeal for pupil and parent helpers to offer 1hour time slots to help with the event. It would be lovely to include pupils too and we would like to take some games as part of the stall.

The school has asked for a donation of £80 per class to go towards the library for books. The school has recently been doing up the library and there have been a lot of outdated and damaged books and the school would like to update the books to more recent authors. HPTA have agreed to this donation.

Current funds for the HPTA sit at 1719.86 and the petty cash is to be checked.

A discussion was had about a HPTA letter with a round up of what events have been done throughout the year and how much money HPTA have raised so that parents are aware of what is being done and where the money is going. This will be look at in the summer term towards the end of the year. It was discussed about extra funds for the panto and to show parents what might need to be raised.

An appeal to parents for cups for events as the school doesn't have any spare and Jemma is happy to store a load. These will be used for events such as mothers day tea instead of throw away cups. Another appeal to parents and local business for prizes for the summer raffle.

Parents have asked HPTA members about Hoodies for year 6 leavers this year. This was discussed and the school have raised some funds from the enterprise but that staff will contact the HPTA if there was any extra money needed. HPTA are happy to donate towards the hoodies.

Sporting events have been put on hold until there is an update from Mr Lea.

**The next meeting will be held on Wednesday 20<sup>th</sup> March at 3.15pm.**

**Actions:**

CA – get banking details to school to transfer funds to HPTA account.

LP – Poster for easter event.

JT – Easter prizes for event

SF – Create questionnaire for parents' feedback.

SF/LP – Appeal to parents for MAYFEST Event and Cups

**If you have any questions or would like to support the HPTA or join the whatsApp group please contact: Jemma Thompson, [Jemma732@yahoo.co.uk](mailto:Jemma732@yahoo.co.uk), 07809759106**